

WaterPointe I Maintenance Project 2017 - 2018 Winter
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Project	Assigned to	Start date	Complete date	Priority 1-5
Dust dryer vents	MPM	Done		
Glass in south staircas door needs to be replaced	MPM	Done	waiting on Active Glass	352.00 dollars
Exit sign by south door light is out	MPM	Done		
Ceiling by pump room scraped and painted	MPM	Done		
Clean all Front doors of units	MPM	Done		
Pipe on ceiling in north end need painted	MPM	Done		
Paint rust spots on stairs	MPM	Done		
Fix water drainage in lobby from roof over flow	MPM	Done		
Replace wood planks on stairs to beach	MPM	Done		
Pressue wash, Stain and seal all wood planks on deck and walkway	MPM	Done		
Check all electrical outlets non in units	MPM or Electrician	Done		
Replace vents in lobby	MPM	Done		
Replace fan in lobby	MPM	Done		
Seal lobby floor	MPM	Done		
Repair and Seal parking lot 2	Contractor			
Stripe parking lot 2	MPM or ??			
New ropes on walk to beach	MPM	Not needed at this time		
Bugs on front entrance square light	MPM	Done		
North carport (light and bugs)	MPM	Done		
South carport (light, bugs rusted door frame)	MPM	Lights, bugs, in process		
Lattice rust showing on nails	MPM	Primed		
Bathrooms	MPM			
Mens bath toilet handle repair	MPM	Done		
Mens door paint needs to match color (white)	MPM	Done		
Womens bathroom floor needs help	MPM	Done		
Hot water???	MPM	No		
Faucets rusting	MPM	Done		
Garage area	MPM			
Ceiling needs paint	MPM	as soon as DR. Moore is gone		
Birds making nest near camera	MPM	Done		
Pipes need cleaning or paint or wrapping	MPM	under building at garage		
Light bulbs, and get rid of bugs	MPM	DR Moore is using this space		
large open hole in ceiling (fill and paint)	MPM			
Rust spots all over	MPM	Working on them		1
Grocery carts need update, paint, fixed	MPM	New new ones		
Sand bags in storage	MPM	DR Moore is using our sand bage		

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Elevator lights (bugs & cleaning)	MPM	Done		1-5
Indoor Pool				
Glass panel (Second from right) Needs Sealing Glass is not in frame	MPM	Done		
Fan light is out and fan chain gone	MPM	Done		
Rust and Gray need painted	MPM	Done		
All Floors				
• Paint the conduit to match area. Ceiling (white) Wall (tan)	MPM	Done		
• The Fire extinguisher door frames need painting rust is showing	MPM	Done		
• Check Fire sensors	MPM	Done		
2 nd Floor				
Around unit 207 paint looks dirty	MPM			
3 rd Floor				
Around unit 307 paint looks dirty	MPM	Done		
See if North stairwell door arm is broken	MPM	Done		
4 th Floor				
	MPM	Done		